

(AG0) D.C. Board of Ethics and Government Accountability FY 2017 Draft Annual Performance Plan*

D.C. Board of Ethics and Government Accountability has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action- based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objective Number	Strategic Objectives
1	Issue Ethics advice in an expeditious and consistent fashion.
2	Conduct timely and appropriate investigations and enforcement actions.
3	Conduct mandatory training on the Code of Conduct and produce ethics training materials.
4	Create and maintain a highly efficient, transparent and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the Budget linen items. This is further divided into Daily Services, (ex. sanitation disposal), and long- term Key Projects that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have Daily Services, whereas some agencies that are more capital-based will have several Key Projects.

Activity Header	Activity Title	Type of Activity
1 - Issue Ethics advice in an expeditious and consistent fashion. (1 Activity)		
Board of Ethics	Render Timely Advice. Respond to requests for informal ethics advice in a substantive and useful manner.	Daily Service
2 - Conduct timely and appropriate investigations and enforcement actions. (1 Activity)		
Board of Ethics	Monitor and support ongoing investigations to ensure timely completion.	Daily Service
3 - Conduct mandatory training on the Code of Conduct and produce ethics training materials. (1 Activity)		
Board of Ethics	Increase Training Sessions. Increase number of trainings available to District government employees.	Daily Service
4 - Create and maintain a highly efficient, transparent and responsive District government.** (1 Activity)		
Board of Ethics	Ensure that every request for advice or information is acknowledged within 24 hours of receipt.	Daily Service

Key Performance Indicators***

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are

outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
1 - Issue Ethics advice in an expeditious and consistent fashion. (3 Measures)						
Percent of advice queries received that were handled as informal rather than formal advice.		Not available	Not available	Not available	Not available	Not available
Percent of formal written Advisory Opinions appealed to the Ethics Board.		Not available	Not available	Not available	Not available	Not available
Percent of formal written Advisory Opinions issued within 30 days of receipt of complete information from requester.		Not available	Not available	Not available	Not available	Not available
2 - Conduct timely and appropriate investigations and enforcement actions. (3 Measures)						
Percent of investigations resolved by dismissal, negotiated disposition, or issuance of Notice of Violation within 120 days		Not available	Not available	Not available	Not available	Not available
Percent of enforcement actions that result in a sanction.		Not available	Not available	Not available	Not available	Not available
Percent of final Ethics Board Orders issued within 45 days of close of hearing record.		Not available	Not available	Not available	Not available	Not available
3 - Conduct mandatory training on the Code of Conduct and produce ethics training materials. (3 Measures)						
Percent of evaluations completed by attendees with an overall positive rating of “3” or higher on the BEGA training evaluation form.		Not available	Not available	Not available	Not available	Not available
Percent of off-site agency training requests granted		Not available	Not available	Not available	Not available	Not available
Percent of agency trainings held within 90 days of agency making the request.		Not available	Not available	Not available	Not available	Not available
4 - Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)						

Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement-Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget- Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget- Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service-Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.